

Privacy Policy

The aim of this Privacy Policy is to provide information on the rules and principles governing the processing of personal data of the lessee, who is a natural person – client Student Depot.

1. Data Controller

The Controller of your personal data is ZERTA Sp. z o.o. with its registered office at Aleja Jana Chrystiana Szucha 6, 00-582 Warszawa, entered into the National Court Register under number 0000423002 (hereinafter referred to as “Controller”, “we”, “ADO”).

2. Contact with Data Controller

Concerning matters related to the processing of your personal data by the Controller, including but not limited to exercising the rights you are entitled to, please contact the Personal Data Inspectorate via e-mail at: iod@studentdepot.pl

3. Legal basis and purpose of data processing

The legal basis for processing your personal data is:

- a) concerning name and surname, company name, university name, sex in the lease agreement, due to you entering into a lease agreement with us, it is the obligation to enter into and perform the agreement (Art. 6(1)(b) of GDPR);
- b) concerning e-mail, telephone number, name and surname, country of origin due to you entering into a lease agreement with us, in order to facilitate communication with us, it is the legally justifiable interest of the Controller (Art. 6(1)(F) of GDPR);
- c) concerning e-mail address, telephone number for the purposes of direct marketing conducted by the Controller, it is your voluntary consent (Art. 6(1)(A) of GDPR).
- d) concerning the registration of identity with CCTV cameras around the premises, it is the legally justifiable interest of the Controller in the form of the obligation to ensure safety (Art. 6(1)(F) of GDPR).

4. Right to object

At any given time and due to particular circumstances you find yourself in, you shall have the right to object to having your personal data processed for the purpose and on the basis of what is indicated in Art. 3(b) and Art. 3(d).

The Controller shall cease from processing your personal data for that purpose, unless he can demonstrate that there are significant and legally justifiable reasons therefor that take precedence over your personal interests, rights and entitlements, or that your personal data are necessary for the establishment, exercise or defense of legal claims.

As regards the processing of your data for the purpose of direct marketing, you shall be allowed to object to having your data processed for the purpose of such marketing at any given time, to the extent in which the processing relates to such marketing activities.

5. Your remaining entitlements

- a) Access to personal data You shall be allowed to use the right to access your personal data at any given time.

- b) Rectifying and supplementing data You shall have the right to request the Controller to promptly rectify the personal data that concerns you, which are incorrect, and to request that incomplete data be supplemented.
- c) Right to erase data You shall have the right to request the Controller to promptly erase the personal data that concerns you in any of the following events:
- when the person whom the data concerns has withdrawn his consent allowing the processing of data, and there is no other legal basis for the processing of data;
 - when the personal data are not necessary for the purpose they were collected for or otherwise processed;
 - when the personal data are processed against the law;
 - when you object to having the data referred to in Art. 4 hereinabove processed and there is no legally justifiable basis for its processing;
 - when the data were collected in relation to rendering information society services indicated in GDPR;
 - when the personal data have to be erased in order to perform the legal obligation foreseen in the EU or Polish legislation.

The Controller shall not be allowed, however, to erase your personal data within the scope in which their processing is necessary (i) in order to exercise the right of freedom of speech and information, (ii) in order to perform the legal obligation requiring the processing of data on the basis of EU or Polish legislation, (iii) for the establishment, exercise or defense of legal claims;

- d) Right to restrict data processing You shall have the right to request the Controller to restrict the processing in the following events:
- when you question the accuracy of the personal data – for a period allowing the Controller to verify the accuracy of these data;
 - when processing is against the law and you object to having your personal data erased but wish to restrict their use instead;
 - when the Controller does not need the personal data any more for the purposes of processing them, but you need them for the establishment, exercise or defense of legal claims.
- e) Right to withdraw consent As regards data processing on the basis of your consent, you shall have the right to withdraw your consent at any given time. Withdrawing your consent does not affect the compliance with the right to process the data which was processed on the basis of a consent given before it was withdrawn.
- f) Right to data portability As regards data processing on the basis of a consent or agreement by automated means, you shall have the right to have the Controller provide you with the personal data that concerns you, and which you have previously submitted, in a structured, commonly used and machine-readable format. You shall also have the right to transfer these personal data to another Controller.

- g) Right to complain You shall have the right to lodge a complaint concerning the processing of personal data by the Controller to a supervisory authority (in Poland it is the Chairman of the Personal Data Protection Authority).

The entitlements referred to in Sections a)–f) hereinabove may be exercised by contacting the Controller as described in Article 2 hereinabove.

6. Information on the obligation to provide data

Providing your personal data is necessary to enter into and perform the agreement or to achieve relevant ends; failing to provide them may result in an impossibility of entering into and performing the Agreement effectively or achieving such ends. Providing data for marketing purposes is voluntary but not obligatory to achieve such ends.

7. Recipients of personal data and recipient categories

Your personal data may be transferred to the following recipients:

- a) Controller's business group entities,
- b) Entities rendering IT services,
- c) Entities rendering accounting services,
- d) Entities rendering building security services,
- e) State authorities, when it is absolutely required by law.

8. Period of storing data

The Controller shall store your personal data for a period no longer than necessary to achieve the ends to which the personal data was collected (entering into and performing the agreement), or, if necessary, in order to ensure compliance with the existing law taking into account the claim expiration period. As regards the processing of personal data for marketing purposes, your data shall be stored for a period no longer than necessary for the purposes of their processing, that is for a period of conducting marketing activities or until you make an objection, submit a request to restrict the processing or erase the data. As regards the storing of CCTV data, the period of storing recordings shall be closely related to the possibility of making legitimate use thereof and shall be no longer than a month.

9. Automated decision making

The Controller does not engage into automated decision making or profiling on the basis of the personal data you have provided.